

W. 7-F. 2.

AGENDA COVER MEMORANDUM

TO: Board of County Commissioners
DEPARTMENT: Lane County Sheriff's Office
PRESENTED BY: Judy Simpson
SUBJECT: **IN THE MATTER OF APPROVING AMENDMENT
NO. ONE (1) TO PHARMACEUTICAL SERVICES
AGREEMENT WITH CONTRACT PHARMACY
SERVICES, INC. FOR INMATE PHARMACY
SERVICES AT LANE COUNTY ADULT
CORRECTIONS FACILITY**

I. MOTION

MOVE TO APPROVE THE ORDER IN THE MATTER OF APPROVING
EXECUTION BY THE COUNTY ADMINISTRATOR OF AMENDMENT NO. ONE
(1) TO PHARMACEUTICAL SERVICES AGREEMENT BETWEEN CONTRACT
PHARMACY SERVICES, INC. AND LANE COUNTY.

ISSUE/PROBLEM

Should Lane County Board of Commissioners approve the County Administrators
execution of Amendment No. One (1) to Pharmaceutical Services Agreement extending
the contract an additional ninety (90) days.

II. DISCUSSION

A. Background

Board Order 00-9-13-10 approved the acceptance of bid, contract award to Contract
Pharmacy Services, Inc. and execution of contract for inmate pharmaceutical services at
the Lane County Adult Corrections Facility.

Agreement between Lane County and Contract Pharmacy Services began 17 October
2000 and ending 16 October 2003.

Amendment No. One (1) will begin 17 October 2003 and ending no later than 16 January 2004, an extension not to exceed 90 days.

Amendment No. One (1) increases the contract an amount not to exceed \$62,500. The additional \$62,500 falls within the amendment increase allowed by Lane Manual for County Administrator execution without Board Approval.

B. Analysis

Amendment No. One (1) is required due to the length of time it will take to receive and adequately evaluate the Requests for Proposal (RFP), and prepare a new contract to provide inmate pharmaceutical services to the Lane County Adult Corrections Facility.

C. Alternatives/Options

1. Adopt the Order to approve Amendment No. One (1) to Pharmaceutical Services Agreement.
2. Do not approve the order, resulting in no contract for inmate pharmacy services.

D. Recommendations

Recommends Board approval of proposed Board Order.

E. Timing

As stated above.

III. IMPLEMENTATION/FOLLOW-UP

A new contract for inmate pharmacy services will be awarded following evaluation of the RFP.

IV. ATTACHMENTS

1. Proposed Board Order No. _____.
2. Pharmaceutical Services Agreement Amendment No. One (1) in the form of Exhibit "A".

**PHARMACEUTICAL SERVICES AGREEMENT
AMENDMENT 1**

WHEREAS, Contract Pharmacy Services, Inc., a Pennsylvania corporation hereinafter referred to as CONTRACTOR, and Lane County, a political subdivision of the State of Oregon hereinafter referred to as COUNTY, entered into a pharmaceutical services agreement on 17 October 2000 for the purpose of providing inmate pharmacy services to the Lane County Adult Corrections Facility; and

WHEREAS, the agreement expires 16 October 2003; and

WHEREAS, there is a need for the continuation of assistance through 16 January 2004, and an increase in the contract amount not to exceed \$62,500.

NOW THEREFORE, the agreement is amended as follows:

1. COUNTY and CONTRACTOR agree to extension of the agreement until 16 January 2004.
2. The previous requirements contract (PO # 202135) total expense to date is approximately \$862,250; this amendment increases that by \$62,500, bringing the expected contract total to \$924,750.
3. All other provisions of the original contract not altered by this amendment shall remain in full force and effect.

Contract Pharmacy Services, Inc.

Lane County

William A. Van Vactor
County Administrator

Date

Date

Jan Clements
Sheriff

Date

IN THE BOARD OF COUNTY COMMISSIONERS OF Lane County, OREGON

ORDER NO.

**)IN THE MATTER OF APPROVING AMENDMENT
)NO. ONE (1) TO PHARMACEUTICAL SERVICES
)AGREEMENT WITH CONTRACT PHARMACY
)SERVICES, INC. TO PROVIDE INMATE
)PHARMACY SERVICES TO LANE COUNTY
)ADULT CORRECTIONS FACILITY**

The Board of County Commissioners of Lane County orders as follows:

THIS MATTER having come before the Board of County Commissioners for approval of Amendment No. One (1) to Pharmaceutical Services Agreement between Lane County and Contract Pharmacy Services, Inc.

WHEREAS, Contract Pharmacy Services, Inc. has a three-year Pharmaceutical Services Agreement with Lane County to provide inmate pharmacy services to Lane County Adult Corrections Facility.

WHEREAS, Lane County has submitted this amendment extending the Inmate Pharmacy Services Agreement an additional ninety days, exceeding the signature authority of the County Administrator.

NOW THEREFORE, IT IS HEREBY ORDERED that the Board of County Commissioners approve the County Administrators execution of Amendment No. One (1) to Pharmaceutical Services Agreement between Contract Pharmacy Services, Inc. and Lane County, in substantial conformity with the attached Exhibit "A".

Signed this day of , 2003

Peter Sorenson, Chair
Board of County Commissioners

APPROVED AS TO FORM

Date 10/16/03 lane county

J. Laidlaw
OFFICE OF LEGAL COUNSEL